

Overdue Materials Policy

1. The overdue fine for books, books on tape, CDs, magazines, and non-fiction videos and DVDs is 10¢ per item per day. There is a 3-day grace period for most items and a 1-day grace period for new items.
2. The overdue fine for fiction videos and DVDs is \$1.00 per item per day. There is no grace period for fiction videos and DVDs.
3. An overdue notice will be sent to you when your materials are 10 days overdue. Second and third notices will be sent at 10-day intervals. A final notice, which includes the text of City Ordinance 312.156, is sent when materials are more than a month overdue. Failure to receive notices does not release the borrower from liability.
4. Books that are returned in the book drop when the library is closed will be checked in with the previous open day's date.
5. The Clare County Sheriff's Department will be utilized to collect unreturned materials.

Harrison City Ordinance 312.156

After a period of 15 days grace beyond past due date, the non-return of any loan items such as books, periodicals, tapes, and other materials shall be declared an unlawful misdemeanor subject to \$100.00 fine and/or 90 days in jail.

Effective April 22, 1976.